

# Disaster Management Plan

## Jamaica



### OVERVIEW

#### **Company Mission**

Our mission is to encourage young people to volunteer for worthwhile work in developing countries. We expect that doing this kind of voluntary work will in time become the norm. As more and more people join us, we aim to create a multi-national community with a passion to serve, to learn, to understand, to teach, to inspire and to be inspired.

#### **Disaster Management Programme Mission**

Our Disaster Management Programme mission is to work with the relevant authorities to promote a greater national awareness for disaster management issues through public education by sensitizing individuals in schools, orphanages, day care centres, and vulnerable communities about hazard identification, disaster preparedness and mitigation measures.

#### **Background Information**

<sup>1</sup>Jamaica suffers from a number of inadequacies, especially since achieving independence in 1962, which led to: poor GDP growth performance, high levels of debt, unacceptable levels of employment and poverty, crime and violence, low levels of skills, weak infrastructure, and uncompetitive industries that produce low commodities.

Projects Abroad Jamaica is cognizant that the impact of our programmes and projects are heavily dependent on how closely they are linked to global and national goals and guidelines. In tandem with Vision 2030 , the Disaster Programme is also guided by the following vision:

<sup>2</sup>As a united family at home and abroad, we commit to a vision in which:

We provide full access to efficient and reliable infrastructure and services

Our children and our children's children can continue to enjoy the unique environmental and cultural treasures of our island home

We provide full access to efficient and reliable infrastructure and services

We cater a safe and secure Society

We especially seek to create a secure future for our vulnerable population in ensuring that:

---

<sup>1</sup> Vision 2030 - Jamaica – National Development Plan  
<http://www.vision2030.gov.jm/Portals/0/NDP/A%20Vision%20for%20Jamaica.pdf>

<sup>2</sup> <http://www.vision2030.gov.jm/>

Our elderly and persons with disabilities are fully integrated within society, have access to appropriate care and support services and are treated as valuable human resources

Our plan addresses such vulnerabilities as homeless youth-at risk and individuals who are at risk of being greatly affected by natural disasters.

Vision 2030 Jamaica is the strategic guide or roadmap to achieve a higher level of development. Similarly the Disaster Management Programme in Jamaica seeks to contribute to the overall development of Jamaica by sensitizing and training individuals in schools, business places, orphanages, day care centres and vulnerable communities to prepare for and implement disaster proof measures through the facilitation of workshops , meetings and disaster drills including fire, hurricane and earthquake drills.

The Office of Disaster Preparedness and Emergency Management (ODPEM), through its <sup>3</sup>Preparedness and Emergency Operations Division is committed to preparing the nation, the state agencies and the local emergency management organizations to effectively manage, respond to and recover from the impacts of disasters caused by a multiplicity of hazards through training, public awareness, technical advice, coordination, simulation exercises and planning. The Disaster Management Programme is aware of this commitment and works with local government agencies to accomplish this.

## PARTNERS

The Disaster Management Programme engages as partners multiple placement facilities and stakeholders in order to provide necessary services, training and resources for these groups. These partners include:

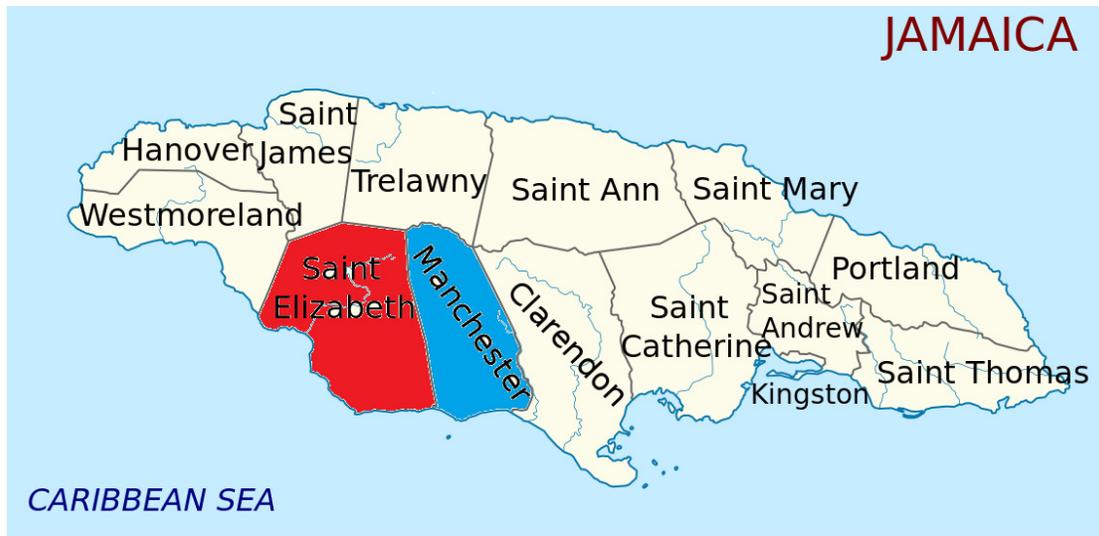
- Adventist Development and Relief Agency (ADRA)
- Manchester Parish Council
- St. Elizabeth Parish Council
- Jamaica Red Cross
- Office of Disaster Preparedness and Emergency Management (ODPEM)
- Black River Fire Department
- Old England Primary School
- Richmond Primary School
- Mile Gully Primary School
- Business places selected by the Parish Councils
- Marlie Hill Community
- Belretrieo Community
- Old England Community

---

<sup>3</sup> <http://www.odpem.org.jm/>

- New Hope Children’s Home
- Millennium Kids Day Care Center
- The Care Center
- Hillcrest Day Care Center

## LOCATION OF PLACEMENTS



*Map of Jamaica with the parishes of St. Elizabeth and Manchester highlighted where placements are located.*

### Key

-  Manchester
-  St. Elizabeth

## GOALS

**Goal 1:** To reduce disaster risk in at least one (1) orphanage, three (3) primary schools, three (3) day care centres and three (3) communities through training and education over two years.

Several institutions and communities in Jamaica, more so in the parish of Manchester and St. Elizabeth, are unaware of the standards that they are required to meet in regards to disaster management and hazard assessment including the creation of an evacuation plan. Projects Abroad Jamaica has therefore seen the need to partner with the local government agencies and other organizations in order to facilitate trainings and workshops in these placements as well as to conduct drills.

**Goal 2: To create and implement a Recycling Project in at least two (2) primary schools by the end of 2014.**

In general much emphasis is not placed on recycling in Jamaica, however with the increasing threat of pollution and global warming; this has now become a relevant issue. Projects Abroad Jamaica feels that this initiative should target the young minds with the hope that children will live what they learn. As such the Disaster Management Programme aims to initiate this venture in two primary schools by the end of 2014.

## RESOURCES

- An average 30 Disaster Management volunteers per year
- One Disaster Management Project Officer and one Programme Development Manager
- Pamphlets, Flyers, Cartridge paper, internet access, computers
- Recycling bins, labels, garbage bags
- Tools such as shovels and rakes
- Weekly Project meetings/discussion sessions with volunteers
- Monthly outreaches
- Quarterly workshops

## MONITORING AND EVALUATION

- Regular feedback from placements
- Weekly visits to volunteers at placements
- Quarterly Placement Feedback Report
- Annual review of Disaster Management Plan
- Volunteer Debriefing Forms and End of Placement Feedback Forms
- Checklists for each goal
- Feedback from beneficiaries

# Projects Abroad Jamaica



## Disaster Management Programme

Company Mission		Disaster Management Programme Mission							
<p>Our mission is to encourage young people to volunteer for worthwhile work in developing countries. We expect that doing this kind of voluntary work will in time become the norm. As more and more people join us, we aim to create a multi-national community with a passion to serve, to learn, to understand, to teach, to inspire and to be inspired.</p>		<p>Our Disaster Management Programme mission is to work with the relevant authorities to promote greater national awareness for disaster management issues and recycling through public education by sensitizing individuals in schools, orphanages, day care centres, and vulnerable communities about hazard identification, disaster preparedness and mitigation measures.</p>							
<p><b>Goal 1: To reduce disaster risk in at least one (1) orphanage, three (3) primary schools, three (3) day care centres and three (3) communities through training and education over two years. .</b></p>									
	Actions	Output	Input	Indicators	Means of Verification	Assumptions	Responsibility	Monitoring	Evaluation
1.1	To conduct an annual disaster awareness workshop at the New Hope Orphanage	At least one disaster awareness workshop will be conducted at the orphanage by the end of September, 2014	Transportation cost for volunteers, staff, facilitator	Thirty children and at least seven (7) staff will have an increased knowledge of disaster preparedness strategies	Photos and report on the outcome of the workshop documentation	Recipients (schools/communities/ day care centres/orphanage ) will be receptive to the initiative	Placement Supervisor, Volunteers, Project Officer, Programme Development Manager	Monthly review of objectives, activities and outputs and make necessary adjustments to ensure objectives are being met	Annual process, summative and outcome evaluation to be conducted by December each year
1.2	To conduct an annual earthquake/fire drill at the New Hope Orphanage	Staff and children at the orphanage will participate in at least one earthquake/fire drill by the end of November, 2014	Transportation cost for volunteers, staff, facilitator	At least sixty percent (60%) of staff and children will display knowledge on proper procedures to be used when there is a fire or an earthquake during the drill.	Drill, photos	There will be a consistent number of volunteers arriving each month		Feedback from volunteers and partners Feedback from recipients	
1.3	To engage volunteers in the creation of an evacuation plan for an orphanage, at least three (3) day care centres and at least two (2) primary schools by the end of 2014	At least six (6) evacuation plans will be created for selected placements by the end of 2014	Cartridge paper, markers, crayons, pencils, rulers, glue, scissors	Evacuation plans will be displayed in one orphanage, three day care centres and two primary schools by December, 2014	Evacuation plans on display in placements	Resources will be provided by the UK office to support activities			
1.4	To conduct at least one disaster awareness workshop/expo in at least one (1) primary school by the end of the year	At least one(1) primary school will benefit from a workshop/expo geared towards disaster preparedness	Transportation cost for volunteers, staff, refreshment, facilitator	At least three hundred (300) students will benefit from staff at the selected school will be exposed to information on disaster awareness and preparedness Rephrase as an indicator	Facilitation of the workshop/expo	Volunteers will be serious about work			
1.5	To engage volunteers in the creation of at least five (5) charts which can be used in the disaster awareness workshop/expo and which can be mounted in designated classrooms in at least one school	At least five (5) charts will be created by volunteers which will serve as teaching aides during disaster awareness workshops	Cartridge paper, markers, crayons, pencils, rulers, glue, scissors	At least five (5) charts will be displayed in one school by the end of 2014	Charts, photos	Volunteers will have access to all the tools, and resources that they need to accomplish the projects			
1.6	To conduct at least one (1) earthquake/fire drill at three day care centres by the end of 2014	All staff and children at the day care centres will participate in at least one earthquake/fire drill by the end of October 2014	Transportation cost for volunteers, staff, facilitator	At least sixty percent (60%) of staff and children will display knowledge on proper procedures to be used if there is a fire or an earthquake during the drill by the end of October 2014	Drill, photos, feedback from participants	Grants will be recived to support project			
1.7	To facilitate at least one disaster management workshop in at least two(2) communities focusing on bush fire, hurricanes and landslides by the end of 2014	At least two (2) communities will benefit from disaster management workshops by the end of November 2014	Transportation cost for volunteers, staff, Refreshment Facilitator	At least two (2) communities will be sensitized on how to plan and prepare for natural or man made disasters and how to decrease the damage caused by these by the end of November 2014	Workshops, feedback from participants				
1.8	Identify at least twelve community members (4 from each community) with an interest to be trained in shelter management and pass on this information to the relevant agency by the end of June 2014	At least twelve community persons will participate in a Shelter Management Course by the end of 2014	Transportation cost for volunteers, staff, water , printed resources computers,paper , pens , flip charts, facilitator and refreshment	At least eight (8) of the selected individuals will complete the course and will be fully trained in Shelter Management.	Final assessments, attendance records, certificate of completion				

Goal 2: To create and implement a Recycling Project in at least two (2) primary schools by the end of 2014									
	Actions	Output	Input	Indicators	Means of Verification	Assumptions	Responsibility	Monitoring	Evaluation
2.1	Conduct quarterly recycling workshops in at least two primary schools by November 2014	At least two workshops on the practice of recycling will be held in two schools by the end of November 2014	Transportation cost for volunteers, staff, water, printing resources, flyers, laptop, paper, pens, flip charts, facilitator, and prizes for the students	At least six hundred (600) students in two primary schools will participate in at least two workshops focused on the practice of recycling. A total of four workshops will be held in two primary schools by the end of 2014.	Report on workshop	Receptients (schools, communities) will be appreciative of the initiative	Placement Supervisor Volunteer Project Officer Programme Development Manager	Monthly review of objectives, activities and outputs and make necessary adjustments to ensure objectives are being met	Annual process, summative and outcome evaluation to be conducted by December 15th each year
2.2	Engage at least twenty (20) students each in two primary schools in a poster competition which promotes recycling	At least forty (40) students will participate in the Recycling poster competition	Cartridge paper, markers, crayons, pencils, rulers, glue, scissors, awards	At least forty students participating in the Recycling poster competition	Posters	There will be a consistent number of volunteers arriving each month.			
2.3	Conduct at least one presentation on the importance of sorting garbage in two schools by the December 2014	At least 2 presentations on the importance of sorting garbage in two schools by the end of December 2014	Powerpoint presentation, recycling bins for demonstration, cartridge paper, facilitator	At least three hundred students will be exposed to a presentation on the importance of sorting garbage by June 2014 and another three hundred students, by December 2014, one presentation on the importance of sorting garbage by June 2014 and another completed by December 2014 Rephrase as an indicator	Photos, videos	Volunteers will be serious about hard work.			
2.4	Engage volunteers in two outreach activities geared towards cleaning up the environs of two primary schools by the end of 2014	Volunteers will participate in at least two outreach activities geared towards cleaning up the environs and recycling	Transportation, refreshments, garbage bags, gloves, soap, shovels, rake	Volunteers will participate in at least one outreach geared towards cleaning up the environs by the end of the 2nd quarter, and at least one similar outreach by the end of the 4th quarter in 2014.	Outreach report, photos	Resources will be provided by the UK office to support activities			
2.5	Place at least ten (10) recycling bins in two primary schools by the end of 2014 in order to promote recycling.	At least two primary school will receive at least five (5) recycling bins each by the end of 2014	Recycling bins, labels, flyers	A total of at least ten labelled recycling bins will be visible in at least two primary school by the end of 2014.	Recycling bins, photos				
2.6	Engage volunteers in weekly workshops (in office or on site) geared at improving their knowledge and skills on disaster management in Jamaica.	Volunteers will participate in at least nine (9) Disaster Management workshops per quarter geared at preparing them for the Programme		At least twenty seven (27) workshops will be held with volunteers by the end of 2014.	Logs				
2.7	Engage the Manchester Parish Council, National Solid Waste Management Authority, National Environment and Planning Agency in the execution of the project	Relevant authorities will be engaged in the execution of the project.		Partnerships with the Manchester Parish Council and National Solid Waste Management Authority in the execution of the project.	Recycling project outline, Report on meeting				